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Title: **8.1 c Transfer Station Acceptance Requirements –  
Customer Responsibilities**

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Section 8: Waste Acceptance and Monitoring Procedures

Date Issued: March 26, 2009

Authorized by: Tim McVicar, General Manager

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## **1.0 Purpose**

- 1.1 Outlines the requirements of the Generator during the waste acceptance process of Transfer Station wastes.

## **2.0 Background**

- 2.1 These generator responsibilities are to assist in compliance with:
  - Condition 42 to only accept non-hazardous solids waste
  - Condition 7(1) to prevent Adverse Effect
  - Condition 67 to operate in a way that does not create a nuisance
  - Condition 39(1) operate in accordance with EPA, Regulation 347, Regulation 232/98

## **3.0 Procedure**

- 3.1 Characterize your waste, ensuring it meets the definition of “Solid Non-Hazardous Waste” as defined in “Ontario Regulation 347, General Waste Management”. As the generator you are responsible for the characterization of your waste. (see [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca) for a copy of OReg 347).
- 3.2. Determine whether the Land Disposal Regulations outlined in OReg. 347 apply to the waste, effective August 2007.
- 3.3. Determine whether medical waste will be handled. If so, review:
  - “Agreement of the Acceptance of Waste from Medical Institutions”, and have the medical institution sign-off on conditions.
  - WEGI - South Landfill – 8.8 Management of Medical Waste (SOP)
- 3.4. Fully complete a “*Waste Stream Information Sheet - Transfer Stations*”
- 3.5. Provide the following information to support the characterization of the waste:
  - a) copy of the site Certificate of Approval for the facility
  - b) copy of the waste acceptance procedures for the facility
  - c) if processing waste:
    - i. copies of analytical testing, from a CALA or SCC certified lab, showing waste is a “solid non-hazardous waste”
    - ii. copies of procedures showing waste is properly managed/processed into a “solid non-hazardous waste”
- 3.6. If the Generator determines the Land Disposal Restrictions (LDR) in OReg 347 applies to their soil or soil-like materials, then WEGI must be provided the following:
  - a) The characteristic of the waste prior to LDR treatment. WEGI can treated Characteristic Waste (ignitable, corrosive, reactive or leachate toxic waste)



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- b) A copy of the Certificate of Approval issued by the Ministry of the Environment for the treatment process used to treat the waste.
  - c) The LDR treatment code that has been used to treat the waste and a description of that treatment process
  - d) A list of the contaminants that were treated by the LDR treatment to render the waste non-hazardous
  - e) Analytical support that shows the treated waste meets Schedule 6 standards.
  - f) A copy of the LDR notification form from HWIN (Part 2B form)
- 3.7.** WEGI may only accept waste from a transfer station that receives/produces waste types consistent with Niagara Waste Systems Limited Certificate of Approval and our internal acceptance criteria:
- a) non-hazardous solid waste from industrial, commercial or institutional sources within the Province of Ontario
  - b) if the transfer station receives curbside wastes from a municipality, other than the Region of Niagara, a procedure must be in place that demonstrates those materials are kept separate from materials directed to WEGI
- 3.8.** Submit “*Waste Stream Info Sheet*” and analytical information (if required) to:
- [approval@walkerind.com](mailto:approval@walkerind.com)  
C/O  
Environmental Customer Liaison  
Walker Environmental Group  
Fax: 905-680-3699  
Phone: 905-680-1900
- 3.9.** Arrange to have a WEGI employee visit your facility to confirm the information provided on the waste stream information sheet
- 3.10.** Await confirmation letter from WEGI that waste is acceptable for receipt. The acceptance letter may have conditions on how and when the waste is to be delivered and a requirement for compliance testing of loads received at the facility.
- 3.11.** Ensure all drivers used to transport the waste are aware of:
- a) the approval requirements
  - b) the address of the waste generation site
  - c) name of waste
  - d) the safety requirements for WEGI.
- 3.12.** Your waste will be rejected from the site if it:
- a) contains unacceptable waste (see Acceptable & Unacceptable Waste list)
  - b) fails a compliance test conducted by WEGI
  - c) fails the slump test



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- d) has excess liquid accumulated in the load
- e) has not been approved by WEGI for receipt
- f) driver cannot provide information regarding the address of the transfer station
- g) conditions of the approval letter have not been met
- h) volume of waste exceeds the approved quantity
- i) load sent after the WEGI approval has expired

**Please ensure drivers are aware of the health and safety requirements at the site  
(hard hat, safety boots, traffic vest)**